

## REFERENCES

Name of reference	Contact Language	Relationship	Years known
<b>Patrice Berthommier</b> <i>Director of the wood department</i> Paprec France 5-7 rue des Piliers de la Chauvinière 44800 Saint Herblain Phone: +33609727444 Patrice.berthommier@paprec.com	French	Patrice was my manager at Paprec France in Saint Herblain, where I was working as a logistics and trade PA. We have worked for 7 years together, and the department is still growing bigger and bigger. <i>&gt; Reference letter enclosed</i>	7
<b>Stefan Hassler</b> <i>Managing board, lawyer</i> AdVertum Versicherungsmakler In den Entenäckern 18 D-70599 Stuttgart Phone: +49 711 27394-310 Stefan.Hassler@advertum.de	English German	Stefan was my supervisor during my 6-week work placement in Germany in 2007. I worked with his team as a trilingual administrative assistant and I assisted him during meetings with customers. We also held a raffle for a nonprofit organization, KiNiKi. <i>&gt; Reference letter enclosed</i>	11
<b>Jérôme Bruet</b> <i>General Manager</i> e-doceo 8 rue de la Fionie 44240 La Chapelle s/ Erdre Phone: +33 2 51 12 96 74 Jerome.bruet@e-doceo.net	French spoken English written	Jérôme founded e-doceo and is the General Manager. As the company was growing bigger and bigger, he and his <i>e-learning engineering</i> department needed someone to check the quality of every e-learning module created (spelling, display, graphics, technics, ergonomics...). I was mainly in charge of this checking and worked with a team of project managers. <i>&gt; Reference letter enclosed</i>	5
<b>Alice Colombel</b> <i>Director of e-learning engineering department</i> e-doceo 8 rue de la Fionie F-44240 La Chapelle sur Erdre Phone: +33 2 51 12 96 74 Alice.colombel@e-doceo.net	French spoken English written	Alice was my manager at e-doceo, and the director of e-learning engineering department. She needed someone to manage her schedule and to test every e-learning module produced. I worked directly with her and her team of project managers. <i>&gt; Reference letter enclosed</i>	5
<b>Gwenaël Berger</b> <i>Sales and Export Manager</i> 5 Bd Léon Bureau F-44000 Nantes Phone: +33 960 424 379 Fax: +33 251 823 943 Gwenael.berger@hindigo.fr	French	Gwenaël was my supervisor during my 4-month work placement which was part of my <i>licence professionnelle</i> (equivalent to a bachelor's degree). As Hindigo is a very small company (2 employees), we worked closely together on every project and I carried out various tasks as an export PA.	5
<b>Mélanie Gaborieau</b> <i>Sales Manager, Freslon Volailles</i> 26 rue Souffles du Large F-85800 Saint Gilles Croix de Vie gaborieau.melanie@laposte.net	French spoken English written	<b>Personal reference</b> Melanie has been my schoolmate and friend since 2006. We met at Vial High School and got our diploma as trilingual PA together. We also worked together on several projects during those 2-year courses.	10



Tuesday, June 24, 2014

**To Whom It May Concern:**

I highly recommend Stephanie Goupille as a candidate for a position in your company. From May through June 2007, Stephanie worked as an Administrative Assistant trainee at AdVertum Versicherungsmakler. During this time, she was a member of my team, and we worked together closely.

She is highly organized, eager to learn new things, has great communication skills and I have always been very impressed with the way that she has approached work. In addition, she is reliable, computer literate and always willing to work on any new project that is assigned to her.

Stephanie would be a tremendous asset for your company and I enthusiastically recommend her for any endeavor she chooses to pursue. If you have any further questions with regard to her background or qualifications, please do not hesitate to contact me.

Yours faithfully



Stefan Hassler

Ass. Jur., Vorstand – *Qualified lawyer, managing board*

Thursday, July 10, 2014

**To Whom It May Concern:**

I confirm that I have known Stephanie Goupille since 2009. She has worked during 2 years as a *Quality Assistant* for our production department at e-doceo, a leader in e-learning. I found her easy to work with and a personable individual.

She has been reliable, meticulous, always willing to learn new things and developed good relationships with our customers.

During those years, Stephanie successfully carried out many different tasks, such as testing our e-learning modules and reporting any bug to project managers, ordering and checking off-screen voices for our clients, or managing our production manager's timetable.

I enthusiastically recommend Stephanie as a candidate for employment. Please do not hesitate to contact me with any questions.

Yours faithfully

Jérôme Bruet  
Founder & General Manager



Tuesday, July 15, 2014


**To Whom it May Concern:**

I have known Stephanie Goupille for five years. As her manager, I worked directly with her; she was in charge of Quality for the e-learning modules created in my department, and also managed my own schedule.

Stephanie has proven herself to be a remarkably responsible young woman. I am amazed at the ease with which she can fulfill a variety of tasks. She handled rigorous testing of our e-learning modules (spelling, graphics, ergonomics, technics), and was also responsible for quality surveys sent to customers, checked our team's workflows, and had direct contacts with our voiceover artists.

Stephanie is a fast worker, is organized and reliable. In addition, she can work independently and is always eager to learn.

I am confident that Stephanie's skills and maturity will be great assets in any organization. I recommend her to you without reservation.

yours faithfully  


Alice Colombel  
Director of e-learning Engineering Department

Recommendations

Received (2) ▾ Given (1)

## Bilingual "Quality PA"

E-doceo



**Johanna Pentecouteau**

Account & Project Manager chez TBWA

“ To Whom It May Concern:

I worked directly with Stephanie GOUPILLE at E-doceo, the French leader in e-learning software & concept.

Ms. Goupille is a highly motivated and competent professional. On all those missions, Stephanie showed a real investment in her work, doing her best to meet delays and expectations with a true results-oriented spirit. Very organized, she also developed quality relationships with the clients while keeping a close attention to the respect of the budget and the objectives. Ms. Goupille fulfilled her responsibilities with a high-degree of competency in languages.

I would therefore recommend her in the highest terms.

Sincerely yours,

Johanna Pentecouteau less

July 4, 2014, Johanna managed Stephanie indirectly at E-doceo



**Stéphane Muller**

Chargé de projet e-learning chez Cartier

“ Stéphane est l'une des personnes les plus professionnelles que je connaisse. D'une efficacité et d'une bonne humeur à toute épreuve, ce fut un véritable plaisir de travailler avec elle !

December 26, 2011, Stéphane worked directly with Stephanie at E-doceo



Madame / Monsieur,

C'est avec grand plaisir que j'ai eu l'occasion de travailler avec Stephanie Goupille, qui a occupé les fonctions de gestionnaire logistique et ADV au sein de mon service, dans l'entreprise Paprec, de septembre 2011 à mars 2018,

Durant cette période, elle s'est pleinement investie dans les différentes missions qui lui ont été confiées, ne manquant pas par ailleurs de faire preuve d'initiatives, de professionnalisme et d'une bonne humeur sans faille pour atteindre ses objectifs.

Conscientieuse, disponible et réactive, Stephanie Goupille a été une collaboratrice exemplaire ayant apporté satisfaction pleine et entière à l'entreprise, et je suis certain qu'elle sera un aussi bon élément pour votre organisation, quelle que soit la voie professionnelle qu'elle décide d'emprunter.

Vous souhaitant bonne réception de la présente, et restant à votre entière disposition pour toute information complémentaire, je vous prie d'agréer, Madame / Monsieur, l'expression de mes salutations distinguées

Patrice Berthommier  
Directeur service bois & palettes

## RECYCLER POUR DEMAIN

PAPREC GROUP - 5-7 rue Piliers de la Chauvinière - CS 60195 - 44 602 SAINT-HERBLAIN Cedex  
Tel. : (33) 02 40 16 96 00 - Fax : (33) 02 40 16 96 02 - [www.paprec.com](http://www.paprec.com)

Déclaration de : 7 rue du Docteur Lefebvre - 45 000 Paris - SAS au capital de 100 000 000 € - RCS/Boisguy B 489 456 160 - Code NAF : 6420 2 - N° Intracommunautaire : FR 16 489 456 160

